



Elementary Health & Safety Plan

(updated July 2020)

(Note: the following is subject to change via new guidelines and current data at any time).

The current Plan outlined below is based on a “Healthy Only” framework for reopening the WCA campus. This framework requires parents and employees to ensure that **only healthy individuals are entering the campus**. To support and enforce this approach, parents will be required to sign a legally-binding waiver of liability and health screening agreement. A “Healthy Only” framework provides the greatest level of “normalcy” but depends on students and employees to remain at home if they display any flu-like symptoms or have been in contact with others who are symptomatic. Violators may lose their privilege to return to campus for the duration of the pandemic.

The school facilities will receive increased levels of cleaning and sanitizing, as well as increased containment of groupings of students for the purposes of contact tracing, which may be required at any time during the school year. However, the disruption to typical classroom routines will be minimized to the greatest extent possible to support student and staff socio-emotional health, as well as best-practices of instruction.

Cafeteria	<ul style="list-style-type: none"> • Elementary Students will be eating in classrooms for the start of the school year. Students are still required to bring their own lunches to school unless they are participating in the outside lunch vendor program on Wednesdays and Fridays. • Pre-packaged/bagged lunches from local restaurants (Chick-fil-a and Papa John’s) will be offered on Wednesdays and Fridays to elementary students at an additional cost for those who choose to participate. • Classes will split time between eating in the cafeteria and classrooms to accommodate physical distancing as current COVID restrictions are lifted. • Students will need to provide their own water bottles labeled with name.
Classrooms & Facilities	<ul style="list-style-type: none"> • All classrooms will be equipped with hand sanitizer, disinfectant spray, wipes, and paper towels. • Common areas including the cafeteria will be cleaned & sanitized by staff throughout the day. • Evening janitorial staff will be responsible for cleaning and disinfecting the entire facility. • Classroom doors will be kept open as much as possible to allow ventilation and airflow. • Hand sanitizing stations will be placed inside elementary classrooms and throughout the campus • Students may only touch or handle their own learning materials (e.g., textbooks, pens). • Students may not touch or use another student’s backpack or any other item without first disinfecting the item.



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	<ul style="list-style-type: none"> ● Frequent sanitization of playground equipment will include wiping down high touch areas. As more information is made available on the effects of sunlight on COVID-19 and/or the survivability of the virus on surfaces, access to equipment may be relaxed.
<p>Guests, Parents, & Visitors</p>	<ul style="list-style-type: none"> ● Limits will be placed on non-essential visitors and their access to our buildings. ● All guests, parents, and visitors will be met at the door by a staff member. ● Parents are not permitted to enter the building during drop-off or pick-up.
<p>Health Screening on Campus, Waiver of Liability, and Home Health Screening Agreement</p>	<ul style="list-style-type: none"> ● Temperatures of all persons (e.g., students, employees, parents) will be checked prior to entering the campus. ● Parents and employees must complete a Waiver of Liability and Health Screening Agreement at the beginning of the school year with required signatures releasing WCA/FUMC of any liability in regards to Covid-19 and agreeing to only permit non-symptomatic persons to enter the campus (see below). ● It is recommended that any person who has traveled out of the country or to a Covid-19 “hot spot” self-quarantine for no less than 14 days with no symptoms appearing prior to returning to school. ● Any student that exhibits a fever of 100.4+ will be held in the isolated sick room and parents will be notified to pick up their child. ● Any employee that exhibits a fever of 100.4+ will be directed to leave campus immediately. ● If a student/staff presents any possible COVID-19 symptoms, administration will complete the assessment and notify parents/staff to be sent home. ● If a student//staff has a negative COVID-19 test, they can return to school once there is no fever without the use of fever-reducing medicines and they have felt well for 72 hours or provide a doctor’s note. ● In order for a student/staff who tested positive for COVID-19 to be allowed to return to campus they must be able to answer YES to the following questions: <ul style="list-style-type: none"> ○ Has it been at least 10 days since the individual first had symptoms? ○ Has it been at least 3 days since the individual had a fever (without using fever-reducing medicine)? ○ Has it been at least 3 days since the individual’s symptoms have



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	<p>improved including cough and/or shortness of breath?</p> <ul style="list-style-type: none"> Absences due to Health Screening restrictions will not be counted as school day absences. Students are required to make up all work.
Instructional Toggling	<p>Closure:</p> <ul style="list-style-type: none"> If a case of Covid-19 appears on the campus of WCA, we will immediately notify the Health Department for guidance regarding campus closures or specific classes needing to quarantine. Protocols and practices are in place to ensure a high level of engagement to support home-based learning if the need arises. <p>Software:</p> <ul style="list-style-type: none"> In order to ensure a smooth transition at any time in the future that the school may need to shift from campus-based to home-based instruction, all teachers will be proficient in the use of the following online tools: LMS - Google Classroom: This Learning Management System (LMS) will be utilized for posting all assignments and communications regarding assignments. SIS - Headmaster: This Student Information System (SIS) will host all grade-book information. Parent Square Communication App- This communication system will host all communication between parents and staff. <p>Computers:</p> <ul style="list-style-type: none"> In Elementary school, the classroom computers as well as the classroom set of portable computers cart is available for use by teachers, along with a protocol for continual surface cleaning. In the case of toggling, a Chromebook will be made available for checkout to any families without device access at home. Shared equipment in the Technology Lab will be maintained with a protocol of surface cleaning between every use.
Lost and Found	<ul style="list-style-type: none"> This year, it will be very important for all school items, including jackets and other items of clothing, to be labeled with the first and last name of the student. All lost items will be secured in the office where the items will be sanitized and held for only one week. After one week, items will be donated to a local charity.
Masks	<ul style="list-style-type: none"> The wearing of masks or face shields by students and faculty will be optional. We acknowledge the benefits of utilizing masks and face shields to



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	<p>prevent the spread of disease, and any family/student is welcomed to maximize this safety precaution if they desire to do so. Requiring them at all times, however, would limit the social-emotional impact of being physically at school.</p> <ul style="list-style-type: none"> ● The beginning of the school year will include education for our students on socially appropriate conversation starters about masks. ● Our desire is to be an environment where all can truly be part of this community, embraced through the love of Christ, regardless of outer appearance.
Personal Items	<ul style="list-style-type: none"> ● All personal items brought to the school by a student or employee must be disinfected daily prior to being introduced to the campus. ● No personal items may be shared (e.g., backpacks, clothing). ● Learning materials may be shared only once disinfected ● All personal items (including textbooks) must be labeled with the student's name (e.g., water bottles, notebooks, backpacks).
Physical Distancing & Minimizing Exposure	<p>Drop Off / Dismissal</p> <ul style="list-style-type: none"> ● Student drop-off begins at 8:15 AM at designated areas. ● Students will report directly to the Wesley Center for Morning Assembly (with social distancing in place) ● Students checking in after 8:30 AM are considered tardy and should be dropped off in the elementary office. A staff member will meet you at the door. ● Clear plexiglass dividers have been installed at the welcome desks in the administrative offices. <p>Check Out:</p> <ul style="list-style-type: none"> ● Parents will call the school to request their child to check out. ● The child will be released when the parent is visible outside the administrative offices. A staff member will meet you at the door. <p>Classroom:</p> <ul style="list-style-type: none"> ● Upon entering the classroom students will sanitize their hands. ● Students will be instructed not to share items with their classmates. ● Recess schedules will be modified to only allow one class at a time on the playground. Please note the 4th and 5th grade classes for the 2020-2021 school year will be considered a cohort and will travel together. <p>P.E. & Recess:</p> <ul style="list-style-type: none"> ● Contact sports will not be permitted during Physical Education classes or Recess times. ● Recreational and sports equipment will be regularly cleaned and



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	<p style="text-align: center;">sanitized.</p> <p>Facilities:</p> <ul style="list-style-type: none"> ● Reminders will be displayed throughout the school (classrooms, hallways, bathrooms, welcome center, administrative offices) for students and staff: <ul style="list-style-type: none"> ○ Stay 6' apart when possible ○ Proper and frequent handwashing ○ How to stop the spread of germs ● Fire drills, weather drills, and lockdown drills will be modified to maintain proper physical distancing to the greatest extent possible. ● Chapel services will continue to be held every Tuesday in the Sanctuary with physical distancing in place. ● Chapel seating will be sanitized between each chapel group.
Water	<ul style="list-style-type: none"> ● Water fountains will not be operational. (We are exploring the possibility of converting our fountains into bottle-filling stations). ● Students will bring their own water bottles labeled with their name. ● If a student does not bring a water bottle, a disposable water bottle will be provided and the student's account will be charged accordingly.
Field Trips	<ul style="list-style-type: none"> ● At this time, fall field trips are suspended until further notice. We will consider spring field trips after further evaluation of the current virus situation. Student accounts and charges will be adjusted accordingly.



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***WAIVER OF LIABILITY AND HEALTH SCREENING AGREEMENT**

Wesley Christian Academy and The First United Methodist Church of Clermont (WCA/FUMC) is hereby providing notice to me that it intends to reopen its school program on Monday, August 24, 2020. I/we understand that WCA/FUMC cannot protect my child/student and/or me from risks, which may be encountered as a result of my child attending the school and/or participating in any school-sponsored program. I/we realize there are natural, mechanical, and environmental conditions and hazards which independently or in combination with any activities engaged in while participating in this program may result in the exposure to certain risks including exposure to coronavirus (COVID-19), or other biological agents, virus or similar bacteriological agent, and the risk of being quarantined, or illness that may result in medical care, hospitalization or death.

I hereby state that I, on behalf of my child/student and myself, am an adult, over the age of 18, and legally competent to sign this form. I understand these inherent risks and dangers involved with participation in the school providing their services and acknowledge the existence of risks which are not obvious or predictable, and hereby intend this release to extend to injury or loss which results from both obvious or predictable risks, as well as risks that are unpredictable and not obvious and to extend to myself and my child/student, as applicable.

I hereby agree not to enter the campus of WCA/FUMC nor permit my child/student to enter the campus of WCA/FUMC if I/they have exhibited or been in contact with another person who has exhibited any of the symptoms currently listed by the Center for Disease Control and Prevention within the previous 14 days.

In consideration of myself and my child/student, I/we, and any legal representatives, heirs and assigns, hereby release, waive, and discharge Wesley Christian Academy, its officers, directors, employees, agents, and representatives from all liability for any loss or damage, and any claim or damages resulting therefrom, on account of any injury, illness or exposure to and/or contracting the coronavirus (COVID-19) or other biological agents, virus or similar bacteriological agent by me or my child/student attendance at and participation in the preschool, elementary, and/or afterschool program, including any medical expenses. Injury and/or death.

I agree to indemnify Wesley Christian Academy and The First United Methodist Church of Clermont, its officers, directors, employees, agents, and representatives from any loss, liability, damage, or cost that may be incurred due to my child/student participation in the aforementioned program, whether caused by the negligence of WCA/FUMC or otherwise. I fully understand, on my behalf, and behalf of my child/student the risks associated with the aforementioned participation and assume any risk associated therewith.

This notice, release and indemnity agreement contains the entire agreement between and among the parties hereto, and the terms of this release are contractual and not a mere recital.



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The parties to this agreement hereby agree that the interpretation and enforceability of this Release shall be governed by the laws of the State of Florida.

I expressly agree that this release, waiver, and indemnity agreement is intended to be as broad and inclusive as permitted by applicable laws and that if any portion thereof is held invalid, it is agreed that the balance shall, notwithstanding, continue in full legal force and effect.

I understand that by signing this agreement, I am giving up on behalf of my child/student and myself certain legal rights and remedies including the right for my child/student and/or myself to recover damages in the event of death, personal and/or bodily injury of any kind, property loss or damage, expenses of any nature whatsoever including attorney's fees, and other losses that my student(s) or that I may sustain in association with my child's participation in the program.

I HAVE CAREFULLY READ THE FOREGOING RELEASE AND KNOW AND UNDERSTAND THE CONTENTS THEREOF. I SIGN THIS RELEASE VOLUNTARILY AS MY FREE ACT WITH FULL KNOWLEDGE OF ITS SIGNIFICANCE, INTENDING TO BE LEGALLY BOUND THEREBY.

[THIS IS ONLY A COPY FOR YOUR REVIEW... YOU WILL BE ASKED TO SIGN THIS DOCUMENT AT ORIENTATION. WE MUST HAVE THIS DOCUMENT SIGNED IN ORDER FOR YOUR CHILD/REN TO ATTEND OUR ACADEMY]